
ROUS COUNTY COUNCIL

MINUTES OF THE ORDINARY COUNCIL MEETING

20 February 2019

1. OPENING OF THE MEETING

Meeting commenced at 1.00pm.

In attendance:

Councillors

Keith Williams (Chair), Sharon Cadwallader, Basil Cameron, Darlene Cook, Vanessa Ekins (Deputy Chair), Sandra Humphrys, Robert Mustow.

Staff

Phillip Rudd (General Manager), Guy Bezrouchko (Group Manager Corporate and Commercial), Helen McNeil (Group Manager People and Performance), Andrew Logan (Group Manager Operations), Kris Greensill (Information and Communications Technology Manager from 1.00pm-2.10pm); Natalie Woodhead-Tiernan (Finance Manager from 1.00pm-1.30pm), Ben Wilson (Risk and Compliance Coordinator from 1.40pm-2.05pm), Noeline Smith (minute taker).

2. ACKNOWLEDGEMENT OF COUNTRY

Council showed its respect and acknowledged the Traditional Custodians of the Land, of Elders past and present, on which this meeting took place.

3. PUBLIC ACCESS

Nil.

4. APOLOGIES AND LEAVE OF ABSENCE

RESOLVED [1/19] (Cadwallader/Mustow) that a Leave of Absence be granted to Cr Simon Richardson from 20 February 2019 until 3 May 2019.

5. CONFIRMATION OF MINUTES

i). Ordinary Council meeting 19 December 2018 (File 182/13)

RESOLVED [2/19] (Cadwallader/Ekins) that the minutes of the meeting held 19 December 2018 be confirmed as presented; subject to alteration of resolution 120/18 to clarify that voting against the recommendation by Crs Mustow and Humphrys only applied to point 2. of the resolution.

6. DISCLOSURE OF INTEREST

General Manager declared a pecuniary, non-significant interest in relation to Item 7. i)
Chair's Minute: Annual performance review: General Manager.

7. CHAIR'S MINUTE

It was agreed to amend the order of business so that the Chair's Minute: *Annual performance review: General Manager*, could be dealt with in the Confidential Matters section of the agenda (Item 13).

8. GENERAL MANAGER REPORTS

i). Termination of the current Electronic Document Records Management System (EDRMS) Project (File 414.2/18)

RESOLVED [3/19] (Cadwallader/Humphrys) that Council:

1. Receive this report.
2. Note the decision of Council's Leadership Team to terminate the current project to develop a 'custom' EDRMS and instead implement a commercial 'off the shelf' EDRMS.
3. Note that this matter was identified in the November 2018 Audit, Risk and Improvement Committee meeting as part of discussion in relation to outstanding internal audit actions (Tendering and Contract Management) and future updates will be provided through reporting on the "Status of Risk Register Actions Report".

9. GROUP MANAGER CORPORATE AND COMMERCIAL REPORTS

i). Quarterly Budget Review Statement for quarter ending 31 December 2018

RESOLVED [4/19] (Cadwallader/Cameron) that Council:

1. Note the result presented in the Quarterly Budget Review Statement of 31 December 2018 and authorise the variations to the amounts from those previously estimated.
2. Express its concern to the Office of Environment and Heritage (OEH) regarding the change to the approval process with the Voluntary House Raising Program, particularly in relation to community members affected by the 2017 flood event. In addition, that this letter be forwarded to sitting members and forthcoming local State election candidates, seeking their support.

10. GROUP MANAGER OPERATIONS REPORTS

i). Letting of Contract 2550.1: Water Management Database supply and implementation (File 2550.1/18)

RESOLVED [5/19] (Ekins/Mustow) that:

1. Contract 2550.1 for the Supply and Implementation of a Water Management Database software solution be let to SRA Information Technology Pty Ltd, for the amount of \$196,830 (excluding GST).
2. An additional amount of \$177,000 (inclusive of a \$37,800 contingency) be allocated to the project from savings in the 2018/19 budget.

ii). Drinking water quality: annual report card (File 150.8/18)

Recommendation that Council:

1. Note and receive the report.
2. Revoke resolution 64/10 point 3.
3. Resolve to receive an annual public report card on overall drinking water quality results, including fluoride, commencing for the 2018/19 reporting year.
4. Resolve to continue to utilise a specification for fluoridation chemicals which incorporates the requirement for all fluoridation chemicals to comply with current industry standards including the ADWG (Australian Drinking Water Guidelines) maximum permissible contamination levels.
5. Resolve to continue to require independent testing of fluoridation chemicals by a NATA certified laboratory, before delivery.

Amendment (Ekins/Cameron) that Council:

1. Note and receive the report.
2. Revoke resolution 64/10.
3. Resolve to receive an annual public report card on overall drinking water quality results, including fluoride, commencing for the 2018/19 reporting year.
4. Resolve to continue to utilise a specification for fluoridation chemicals which incorporates the requirement for all fluoridation chemicals to comply with current industry standards including the ADWG (Australian Drinking Water Guidelines) maximum permissible contamination levels.
5. Resolve to continue to require independent testing of fluoridation chemicals by a NATA certified laboratory, before delivery.
6. A fluoride performance report incorporating chemical suppliers testing data and dosing plant performance be provided to Council on a quarterly basis.

The AMENDMENT on being put to the meeting became the MOTION and was carried.

RESOLVED [6/19] (Ekins/Cameron) that Council:

1. Note and receive the report.
2. Revoke resolution 64/10.
3. Resolve to receive an annual public report card on overall drinking water quality results, including fluoride, commencing for the 2018/19 reporting year.
4. Resolve to continue to utilise a specification for fluoridation chemicals which incorporates the requirement for all fluoridation chemicals to comply with current industry standards including the ADWG (Australian Drinking Water Guidelines) maximum permissible contamination levels.
5. Resolve to continue to require independent testing of fluoridation chemicals by a NATA certified laboratory, before delivery.
6. A fluoride performance report incorporating chemical suppliers testing data and dosing plant performance be provided to Council on a quarterly basis.

11. POLICIES

i). Work Health and Safety policy (revised) (File 172)

RESOLVED [7/19] (Cadwallader/Cameron) that Council:

1. Revoke the policies titled 'Work Health and Safety' dated 22 February 2016 for Richmond River County Council and Far North Coast County Council, and dated 20 April 2016 for Rous County Council, and any policies revived as a result of that revocation.
2. Adopt the proposed policy titled 'Work Health and Safety' as attached to the report.

12. INFORMATION REPORTS

i). Investments – January 2019 (File 59/12)

RESOLVED [8/19] (Humphrys/Cook) that Council receive and note the investments for January 2019.

ii). Water production and usage – December 2018 and January 2019 (File 5/12)

RESOLVED [9/19] (Cadwallader/Humphrys) that Council receive and note the report.

iii). Reports/actions pending (File 1181/12)

RESOLVED [10/19] (Cook/Cadwallader) that Council receive and note the report.

iv). Delivery program progress update: 1 July to 31 December 2018 (File 2092/10)

RESOLVED [11/19] (Cadwallader/Mustow) that Council receive and note the report and attachment.

13. CONFIDENTIAL MATTERS

MOVE INTO CLOSED COUNCIL

RESOLVED [12/19] (Cameron/Humphrys) that Council move into Closed Council to consider the following matters and the meeting be closed to members of the public and press based on the grounds detailed below:

1. Report	Development Servicing Plan for Bulk Water Supply 2016 – request for deferred payment arrangement
Grounds for closure	Section 10A(2)(a) personal matters concerning particular individuals (other than councillors).
Public interest	Public discussion would not be in the public interest due to disclosure of commercial information.

2. Report	Annual performance review: General Manager
Grounds for closure	Section 10A(2)(a) personal matters concerning particular individuals (other than councillors).
Public interest	Public discussion would not be in the public interest due to disclosure of personal information.

RESUME TO OPEN COUNCIL

RESOLVED [15/9] (Cameron/Humphrys) that the meeting resume to Open Council.

i). Development Servicing Plan for Bulk Water Supply 2016 – request for deferred payment arrangement (File 2524)

RESOLVED [13/19] (Mustow/Cadwallader) that Council:

1. Receive and note the report;
2. Approve the proposal for deferred payment arrangements as set out in the report;
3. Receive a subsequent report on policy options for deferred payment arrangements having regard to the Development Servicing Plan for Bulk Water Supply and the policy positions of the constituent councils; and
4. Reject any further consideration of similar requests until point 3. is complete and a policy position is determined.

ii). Annual performance review: General Manager (File 2628PF)

RESOLVED [14/9] (Cr Williams) that Council note the Performance Review Panel's rating of the General Manager at the annual performance review to 31 December 2018.

14. MATTERS OF URGENCY

Nil.

15. QUESTIONS ON NOTICE

Nil.

16. CLOSE OF BUSINESS

There being no further business the meeting closed at 3.00pm.